

2010 TLSSC Catering Report for Stevens Point, WI Stevne

May 1, 2010

by Linda Schwartz

Banquet:

- Sit-down dinner
- Two entrees to choose from:
 1. **Dill salmon filet** with rice medley and roasted vegetables ... 18.95 ++
[Service charge – 3.41 / Sales tax – 1.04] which is 18% service charge and 5.5% sales tax
Total = \$23.40 for entrée, not including lefse
 2. **Prime rib of beef**, slow roasted with horseradish, baked potato and asparagus ... 19.95 ++
Service charge - 3.43 / Sales tax – 1.12 for Total = **24.50** not including lefse
- Dinner includes: salad, rolls & butter, coffee, tea, milk, soda and dessert. I recommend that we do not add a higher priced dessert but keep with what they will provide at included price
- Lefse from Countryside Lefse in Blair will cost **\$61 for 24 pkg/case** (this includes UPS shipping)
 - 1-800-584-6789
- The per person cost for the banquet meal would include:
 - Entrée (inclu service & tax) 24.50
 - Lefse 1.00
 - Hospitality 2.00
 - Entertainment 1.00
 - We should charge \$29-30 for the banquet

Hospitality Hour

- Fresh vegetables crudités – an assortment of fresh vegetables including carrots, celery, broccoli, cauliflower and green peppers, served with ranch dressing for dipping . . . Cost: 2.75/person. I recommend that we order less than # of people attending the banquet to keep the cost at 2.00 per person. I recommend we stick with only one type of food for the hospitality hour. It is often the case that the more different types of things you provide, the more people eat as they feel they must taste everything.

Coffee Breaks:

- Thursday morning: coffee, iced tea, donuts (16.95/dz++) and pastry (16.95/dz++)
Coffee - 18.95/gallon ++ (2.00 ++ more than last year)
Lemonade - 18.00/gallon ++ (1.05++ more than last year)
Iced tea - 14.00/gallon ++ (2.00++ less than last year)

Note: ++ = 18% service charge and 5.5% sales tax on each item

I don't know exactly how many ounces the hotel's coffee cups hold. 18-20 cups per gallon is pretty standard. Ice tea/lemonade would be more like 14-16 cups/glasses per gallon (with ice).

- Thursday afternoon: coffee, iced tea/lemonade, cookies (14.95/dz ++)
- Friday morning: coffee, iced tea, donuts, pastry
- Friday afternoon: coffee, iced tea/lemonade, cookies

Saturday Luncheon:

- Provided as part of the tour (cost from Marv ?)