

# Tre Lag Stevne 2012

## Best Western Doublewood Inn & Conference Center

### Fargo, North Dakota

Robert Fossum

#### Executive Summary

The Site Section Committee visited the Best Western Doublewood Inn & Conference Center in Fargo, ND., on March 26, 2011. They were escorted about the facility by Ms. Theresa Keimig, Convention Director. The conclusion is that the facility will be an excellent one for the 2012 Stevne. The members of the committee requested that a contract be created for consideration by the TLSSC at its April 9 meeting and that a hold be put on the space for the meeting.

#### Site Visit

John Peterson (G), Richard Lundgren (G), and Robert Fossum (T) comprising the Site Selection Committee of the Tre Lag Stevne Steering Committee (TLSSC) visited the Best Western Doublewood Inn & Convention Center (<http://www.fargodoublewood.com>) on March 26, 2011. They met in the Doublewood Lounge after Lundgren and Fossum had driven from Edina, MN, to Fargo. They first sampled from the lunch menu. The service was good and the lunch was very good.

After lunch they were met by Theresa Keimig, Convention Director. She led a tour of the convention facilities.

## **Facilities**

As the attached Meeting Guide shows, this is a really good facility for our meeting.

### ***Entrance and Courtyard***

The entrance and courtyard area is excellent. There is ample space for the registration desk and the three hospitality tables used by the three Lags. Also there is an adjacent suite that could be used for the Hospitality Suite.

### ***Genealogy Laboratory and Banquet Rooms***

Adjacent to the Courtyard/Registration area is the Woodland Square. It can be sectioned into two or three rooms. Woodland South has a 250 round banquet capacity and Woodland North + East has a 4536 ft<sup>2</sup> for the Gen Lab.

### ***Keynote Address and Other Presentations***

In addition to the Woodland Square, there is a smaller square consisting of two rooms, each being 1650 ft<sup>2</sup>. One of these would be suitable for the vendors' area---it can be locked. Each seats 150 in theatre style, so one would be appropriate for a presentation room and the Keynote Address venue.

There are two smaller rooms, the Elm and the Cedar, that each seat 45 in theatre style which can be used for presentations.

### ***Exclusive Use***

We were assured that we could be the only party using the facility during the period from noon Wednesday until noon Saturday.

### ***Cost***

The cost for the public space would be waived if we hold two or three meal events catered by the conference center.

### ***Rooms***

All rooms are non-smoking and will cost in the neighborhood of \$85.00 per night.

### ***Accessibility***

The hotel appears to be accessible. As can be seen by the attached floor plan, many rooms are near the convention facilities.

### **Tour**

We examined several tour destinations that will be discussed later.

### **Recommendation**

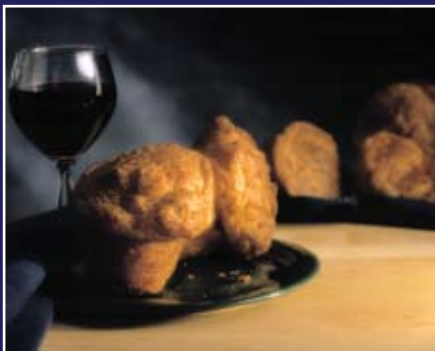
The members of the committee recommend that TLSSC sign the contract to hold the 2012 TLS in Fargo.

Robert Fossum  
Richard Lundgren  
John Peterson

March 29, 2011



**DOUBLEWOOD INN  
& CONFERENCE CENTER**



## Meeting and Facilities Guide

### Accommodations

As our guest, you'll enjoy staying in one of our 173 well-appointed guest rooms. Each of our guest rooms are complete with the following amenities:

- Complimentary High-Speed Wireless Internet
- Refrigerators & Microwaves
- 25" TV
- Coffee Makers
- Iron & Ironing Board
- Hair Dryer
- Voice Mail & Data Ports
- In-room movies (pay per view) & Nintendo® 64
- Free Local Phone Calls

### Meetings and Social Events

Whether it's a board meeting of 6 or a reception for 1000...our 15,000 sq ft of (11) flexible meeting rooms can be adapted to host almost any meeting or event. As for the details, don't worry. Our skilled sales & catering staff will make sure your event goes exactly as planned. Our meeting rooms are equipped with complimentary wired or wireless high-speed internet. Our sales staff will easily be able to work with you on the latest in meeting technology whether you prefer flip charts or video screen presentations...they can assist you.

### Dining and Entertainment

Guests will enjoy dining in the Dakota Grill featuring our "Award Winning Popovers" served daily with honey butter. With over 28 years of exceptional service to our guests, we open our doors to you to join us for breakfast, lunch or dinner. For drinks with colleagues or clients, enjoy a refreshing cocktail in the Doublewood Lounge...a popular spot to relax and unwind after a long day. Our lounge offers a cozy and comfortable atmosphere with a fireplace to make you feel right at home. We offer a Happy Hour each night with daily drink & appetizer specials. Our lounge also offers a full casino featuring charitable gaming with (6) Blackjack tables, a Pig Wheel and Pull Tabs.

### Recreation

While staying with us, make sure to take advantage of our heated indoor pool for a quick swim or relax after a long day in our whirlpool or sauna. If you're looking for a light workout, visit our quaint exercise area off the pool area featuring a treadmill and a stationary bike. We also provide complimentary passes to the Sports Center, a full service exercise facility located just one block north of the hotel. Sports Center hours: 5:30am-12midnight.

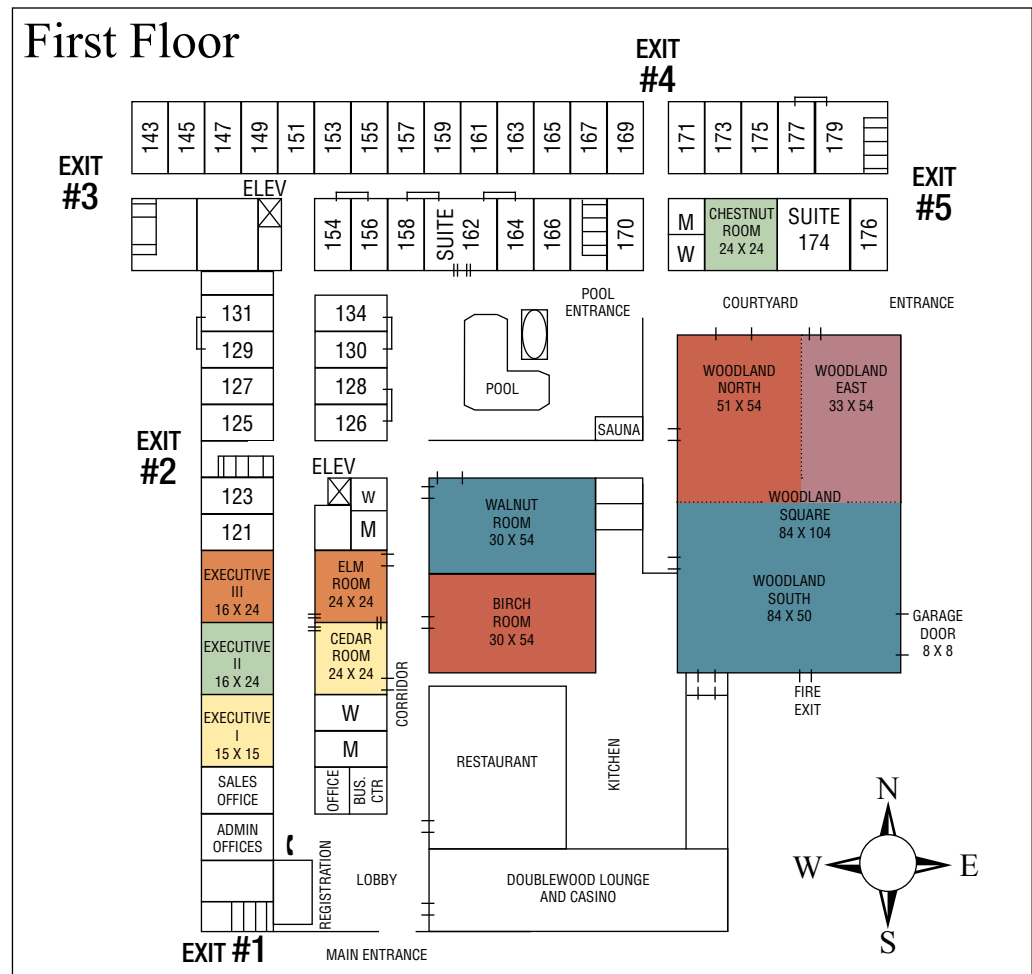
Each Best Western Hotel is independently owned and operated.

## Location

The Best Western Doublewood Inn & Conference Center is conveniently located just off I-29 at Exit #64...offering convenient access to downtown, West Acres Shopping Mall and a variety of other local attractions, restaurants and shops. Hector International Airport is just a 10 minute drive away and complimentary airport shuttle service is available.

Best Western Doublewood Inn & Conference Center Room Capacities							
Room	Dim.	Sq Ft	Theatre	Classroom	Rounds	U-Shape	Conf.
Birch	30' x 54'	1620	150	80	80	30-40	30-40
Walnut	30' x 54'	1620	150	80	80	30-40	30-40
Birch & Walnut	60' x 54'	3240	300	160	175	Please Inquire	
Cedar	24' x 24'	576	45	24	40	20	24
Elm	24' x 24'	576	45	24	40	20	24
Chestnut	24' x 24'	576	50	32	40	20	24
Woodland East	33' x 54'	1782	125	80	80	30-40	30-40
Woodland North	51' x 54'	2754	300	175	150	Please Inquire	
Woodland North East	84' x 54'	4536	500	275	275	Please Inquire	
Woodland South	84' x 50'	4200	450	250	250	Please Inquire	
Woodland Square	84' x 104'	8736	1150	500	625	Please Inquire	
Executive I	15' x 15'	225	Conference for 8ppl				
Executive II	16' x 24'	384	Conference for 16ppl				
Executive III	16' x 24'	384	Conference for 10ppl				

## First Floor



**DOUBLEWOOD INN**  
& CONFERENCE CENTER

3333 13th Ave S.  
Fargo, ND 58103  
(701) 235-3333

Fax (701) 280-9482

www.ndhotelsandmeetings.com