

Tre Lag Stevne Steering Committee Agenda  
Best Western Kelly Inn  
Rivers Edge  
St. Cloud, MN.

**October 12, 2013 10:00– 3:30**

*Tour of facility and lunch will be scheduled at the beginning of the meeting.*

- I. Introductions and review of current membership list**
- II. Review and Adoption of Agenda**
- III. Election of Officers and Committee Assignments**
- IV. Secretary's Minutes of the Last Meeting (from Nancy)**
- V. Treasurer's Report**
  - a. Review of Stevne Expenses
  - b. Financial status and "Get Well" plan
- VI. Continuing Business:**
  - a. Committee Reports
    - i. Banquet/Catering Committee
    - ii. Evaluation Committee
    - iii. Genealogy Committee
    - iv. Hospitality Committee
    - v. Memorial Service
    - vi. Program Committee
    - vii. Entertainment
    - viii. Facilities/Local Arrangements
    - ix. Tours
    - x. Publicity Committee
    - xi. Registration
    - xii. Site Selection Committee
    - xiii. Vendor Committee
  - b. Review/evaluation of 2013 Stevne (from Trudy)
  - c. Stevne Site Selection Committee
- VII. New Business:**
  - a. 2014 Stevne Planning
    - i. Assignments (see Assignment/Responsibilities list)
    - ii. Schedule (Budget related to schedule. Like 2013? Tour day? Special events in evening? Lab hours? Number of speakers at same time?)
    - iii. Theme (ideas from evals)
    - iv. Speakers
    - v. Tour(s) and Special Events
    - vi. Entertainment
    - vii. Other
- VIII. Next Meeting/Place/Time**
- IX. Adjournment**