

**Tre Lag Stevne Steering Committee Agenda**

**MGS Library Classroom**

**October 3, 2015, 10:00-3:00**

- I. Introductions and review of current membership list.**
- II. Review and adoption of agenda**
- III. Status of TLSSC officers and committee assignments (Vendor person, other)**
- IV. Secretary's minutes from last meeting (March 21, 2015)**
- V. Treasurer's report (Current financial status (2014/2015))**
- VI. Continuing business/committee reports**
  - A. Evaluations - finalize form**
  - B. Genealogy - 2015 lab coordinator identify**
  - C. Hospitality - seeking help from local SofN members (could be Twin Cities, many lodges, member contacts)**
  - D. Memorial service - "a time for remembering"**
  - E. Programs – opening ceremony (bringers of greetings?), movie night, concert**
  - F. Entertainment**
  - G. Facilities/local arrangements - 2 contracts one for guest rooms, one for catering services, Clarion Hotel in S. St. Paul.**
  - H. Tour – ideas, Norway House, Mindekirken, etc.**
  - I. Publicity**
  - J. Registration**
  - K. Site selection committee, one member from each lag**
  - L. Vendors**
- VII. New Business**
  - A. Assignments/responsibilities**
  - B. Schedule - solidify**
  - C. Theme**
  - D. Speakers**
  - E. Banquet entertainment**
  - F. Other**
- VIII. Next Meeting/Place/Time**
- IX. Adjournment**