

**Tre Lag Stevne Steering Committee Agenda
Hudson, WI. Public Library
January 30, 2016, 10:00-3:00**

- I. Introductions, review of current membership list, and contract status.**
- II. Review and adoption of agenda**
- III. Status of TLSSC officers and committee assignments (Vendor person, other)**
- IV. Secretary's minutes from last meeting (October 3, 2015)**
- V. Treasurer's report (Current financial status)**
- VI. Continuing business/committee reports**
 - A. Evaluations - finalize form**
 - B. Genealogy - 2015 lab coordinator identify**
 - C. Hospitality - seeking help from local SofN members (could be Twin Cities, many lodges, member contacts)**
 - D. Memorial service - "a time for remembering"**
 - E. Programs – opening ceremony (bringers of greetings?), movie night, concert**
 - F. Entertainment**
 - G. Facilities/local arrangements - 2 contracts one for guest rooms, one for catering services, Clarion Hotel in S. St. Paul.**
 - H. Tour – ideas, Norway House, Mindekirken, etc.**
 - I. Publicity**
 - J. Registration**
 - K. Site selection committee, one member from each lag**
 - L. Vendors**
- VII. New Business**
 - A. Assignments/responsibilities**
 - B. Schedule - solidify**
 - C. Theme**
 - D. Speakers**
 - E. Banquet entertainment**
 - F. Other**
- VIII. Next Meeting/Place/Time**
- IX. Adjournment**