







**Saturday, 5 August 2017**

Sat Aug 5	Ballroom?	Wisconsin	Minnesota	Sat Aug 5
7:45			Tronderlag	7:45 AM
8:00		Genealogy	Business Meeting	8:00 AM
8:15		pack up??		8:15 AM
8:30				8:30 AM
8:45				8:45 AM
9:00	15 Ann F & Shirley S			9:00 AM
9:15	Vis-Knut			9:15 AM
9:30				9:30 AM
9:45				9:45 AM
10:00				10:00 AM
10:15	16 E Pederson			10:15 AM
10:30	Norway Coast to Coast			10:30 AM
10:45				10:45 AM
11:00				11:00 AM
11:15				11:15 AM
11:30				11:30 AM
11:45				11:45 AM

Gud      Thur  
 NHOH    Fr  
 Tronder   Sat

## Hotel Room Summary

Date	Time	Event	Function Space	Setup Style	Att	Rental Rev	
Wed 8/2/17	7pm - 10 pm	Movie	Hotel Ballroom	Theater	50		When do you set up registration? Staging only? May not need in evening
	7pm - 9pm	Speaker	Either Ballroom or Minnesota	Theater	50		
	12pm - 8pm	Registration (vendor set up??)	Hotel Foyer	Reg desk			
	(6pm - 10) 6:30 - 10 pm	(Hospitality) <b>not used?</b> Genealogy Lab	Wis Foyer Wisconsin Room	? Tables? lab layout			
Thurs 8/3/17	7am - 5pm	Trelag board; secure area	Lobby Conference Room				new breakout room not on hotel schedule  Our people will be going thru here until 10
	7:30 - 9AM	Lag meeting	Minnesota		50		
	8am - 9pm	Seminars; Concert	Hotel Ballroom (maybe 2) Maybe split in 2 in afternoon	Theater Theater	100		
	8am - 6pm 10am - 4 pm 9am - 9pm	Vendor - <b>Security issues -Drapes?</b> Hospitality Genealogy	Hotel Foyer Wis Foyer Wisconsin Room	Exhibits Rounds of 8 lab layout			
Fri 8/4/17	7am - 5pm	Secure area for registration Avs	Lobby Conference Rrom				Open times; leave things overnight
	8am - 4pm	Genealogy	Wisconsin				
	8am-3pm	Vendors	Hotel Foyer				
	not needed		Illinois				
	7:30am-9:30 maybe	Lag meeting Hardanger Klubb?????	Minnesota Iowa	Theater boardroom	35		
	9am - 4pm	Seminars Seminars	Hotel Ballroom - A Hotel Ballroom - B	Theater Theater	80 80		
	9am - 2:30pm 5pm - 6pm 6pm - 9pm	Hospitality Reception Banquet	Wisconsin Foyer Hotel Royer Hotel Ballroom	Rounds of 8 Rounds of 8	140		
Sat 8/5/17	8am - 12pm	Coffee & Cookie Area ??? (Reg)	Hotel Foyer	registration desk			new breakout room not on hotel schedule May not need
	7:30am - 9am	Lag Board Meeting	Minnesota	Theater	50		
	7am - 9am	Secure area for reg & Avs??	Lobby Conference room				
	9am - 11:30	seminars	Hotel Ballroom	Theater			

**Audio Visuals**

<b>Audiovisuals</b>		<b>Price</b>	<b>Our Price</b>	<b>#</b>	<b>Cost D*E</b>	<b>Days</b>	<b>Cost F*G</b>
Projectors	Provide own; I'll need 3 - 2 for boardroom and 1 for Minnesota, maybe						
Screens	One for 1/2 ballroom section; one in Minnesota	30	15	2	30	4	120
Screens	Ballroom Screen w/ cart and cord	50	25	1	25	4	100
Microphones	use complimentary ones				0		0
Portable Amplified Lecturn	for Minnesota???	50	25	1	25	4	100
<b>Total</b>		<b>130</b>	<b>65</b>	<b>4</b>	<b>80</b>	<b>12</b>	<b>320</b>

Piano

Is this the cost of tuning or renting or both?