

Tre Lag Stevne Steering Committee Board Minutes

Three Bears Lodge

Warrens WI

April 9, 2011

Attending: Barry Dahl (Tr), Robert Fossum (Tr) , Cheryl Goodin (Tr) , Dixie Hansen (Hed) , Nancy Hawkinson (Tr) , Dick Lundgren (Gud) , Joy Shong (Hed) , Marilyn Sorensen (Gud)

Absent: Ron Helstad (Hed), Joanna Shager Hocker, Jim Olson (Gud), John Peterson (Gud), John Reindl (Hed), Betty Strand (Gud)

- A. Meeting called to order at 10:30 by chair Joy Shong.
- B. Secretary Minutes of the last meeting approved noting that Robin Fossum was missed on the list of speakers and the genealogy lab and registration will both be open on Saturday.
- C. Treasurer Report – Ron emailed his report. The checking balance is \$1,816.19. No expenses to date.
- D. Stevne Planning
 1. Schedule: Topics & Speakers, Tour, Entertainment & Music
See most recent attachment from Joy —TLSSC Agenda 2 May 2011.

The Wednesday tour will be from 1:00 to 5:00 p.m. Need to clarify whether we have tour guides and do they need to be paid.

Movie suggestions included *The Real Dirt on Farmer John* and *Kitchen Stories*.

2. Budget:
See attachment from Joy—Budget Worksheet 12 Apr 2011.
3. Meals:
Food prices are less expensive this year. All food service is subject to an 18% gratuity and 7% tax. Cheryl will contact the hotel in regard to the Saturday morning Norwegian breakfast buffet. We would like to keep the price at no more than \$15 including gratuity and tax. Tronderlag will hold their membership meeting at 7:45 a.m., can breakfast start at 7 a.m.? Suggested banquet entrée choices: grilled chicken breast and roast pork—would include roll and butter, garden tossed salad, potato, vegetable and dessert. Estimate of \$878 for coffee and refreshments for coffee breaks.
4. Genealogy Lab
Marilyn has responsibility. Set up with same plan as in past years. Marilyn will bring 2 copiers; Barry will bring 1 copier; uniform charge of 20¢ per copy.

Twenty-two hours of genealogy lab this year as follows:

Thursday 9 a.m. to 9 p.m.

Friday 9 a.m. to 4 p.m.
Saturday 8:30 a.m. to 11:30 a.m.

5. Vendors
Cheryl reported 10 vendors, plus Jim Olson, are confirmed. Cheryl will provide coffee for the vendors again this year. Maxine Sandvig has requested to be removed from the list.
6. Hospitality Room
Robert contacted Glenyta Hansen. She lives in the Sioux Falls area. She agreed to host the room. Robert sent her a list of people who indicated they would be willing to help.
7. Publicity:
\$200 budgeted. Dixie has provided color flyers. Nancy reported flyers have been sent to genealogy and historical societies in North and South Dakota, Minnesota, Wisconsin, Iowa and Nebraska; identified ethnic churches as well as several free online postings.
8. Evaluations
Joy will contact Trudy DeKeuster to see if she would be willing to take this on.
9. Other
Marilyn reported she was unhappy with the reservation process. Joy will discuss with our hotel contact person.

Question posed—have we ever thought about what to do in the event of a medical emergency?

Old Business

2012 – Best Western Doublewood Inn & Conference Center, 3333 13th Avenue South, Fargo ND 58103

Motion to authorize the TLSSC chair to sign the 2012 contract with the Best Western Doublewood Inn & Conference Center and catering contracts for the stevne to be held August 1 to August 4, 2012. Approved.

2013—Suggested consideration of the Three Bear Lodge at Warrens WI as a possible site.

Next Meeting:

Committee will meet as a group again at the stevne in Sioux Falls; business and planning to be continued by email.

Adjourned: 2:45 p.m.

Respectfully submitted,
Nancy Hawkinson, TLSSC Secretary