

Tre Lag Stevne Steering Committee Agenda
Olympia Resort & Conference Center
1350 Royale Mile Road
Oconomowoc, WI 53066
November 3, 2012 10:00– 3:30

Tour of facility and lunch will be scheduled at the beginning of the meeting.

- I. Introductions and review of current membership list**
- II. Review and Adoption of Agenda**
- III. Election of Officers and Committee Assignments**
- IV. Secretary's Minutes of the Last Meeting**
- V. Treasurer's Report**
 - a. Year to Date
 - b. Review of Stevne Expenses
 - c. Audit?
- VI. Continuing Business:**
 - a. Committee Reports
 - i. Banquet/Catering Committee
 - ii. Evaluation Committee
 - iii. Genealogy Committee
 - iv. Hospitality Committee
 - v. Memorial Service
 - vi. **Program Committee**
 - vii. **Entertainment**
 - viii. **Facilities/Local Arrangements**
 - ix. **Tours**
 - x. **Publicity Committee**
 - xi. Registration
 - xii. **Site Selection Committee**
 - xiii. Vendor Committee
 - b. Review/evaluation of 2012 Stevne
 - c. Stevne Site Selection Committee
- VII. New Business:**
 - a. 2013 Stevne Planning
 - i. **Assignments (see Assignment/Responsibilities list)**
 - ii. **Schedule (Budget related to schedule. Like 2012? Tour day? Special events in evening? Lab hours? Number of speakers at same time?)**
 - iii. **Theme**
 - iv. **Speakers**
 - v. **Tour(s) and Special Events**
 - vi. **Entertainment**
 - vii. **Other**
- VIII. Next Meeting/Place/Time**
- IX. Adjournment**